

Dugdale Arts Centre

Brief: Programme Producer – Grassroots Music Programme

Dugdale Arts Centre (DAC) is seeking a creative programmer to help deliver an exciting new grassroots music programme at its venue in the heart of Enfield Town. This programme will create new opportunities for emerging talent to develop their careers and connect with audiences alongside the development of a new, vibrant live performance space at DAC.

The Programme Coordinator will work closely with artists, industry partners and the DAC team to deliver a 12-month live music programme, artist development activity and community engagement, helping to establish the space as a welcoming and accessible home for grassroots music and local audiences.

This is an ideal role for someone with experience in live events or cultural programming who is passionate about supporting emerging talent and building inclusive grassroots music scenes.

Key Information

Contract length: 14 months

This is a fixed term, freelance contract with work expected to begin in July 2026 and conclude in Autumn 2027.

Fee: £14,000 to be paid in 3 instalments: On contract signing (20%), project mid-point (30%) and on delivery of final evaluation report (50%).

Reports to: DAC Venue and Cultural Programme Manager – Enfield Council

How to apply: Please read the job pack carefully and submit your CV and cover letter (no more than 2 sides of A4) outlining your relevant experience, why you are best suited for the role, and a programme delivery proposal.

Send application to culture@enfield.gov.uk with the subject line: Grassroots Music Application.

Deadline for applications: Midnight on Tuesday 2nd June 2026

Successful applicants will be invited to an interview at Dugdale Arts Centre, Enfield Town, in the week commencing Monday 8th June 2026.



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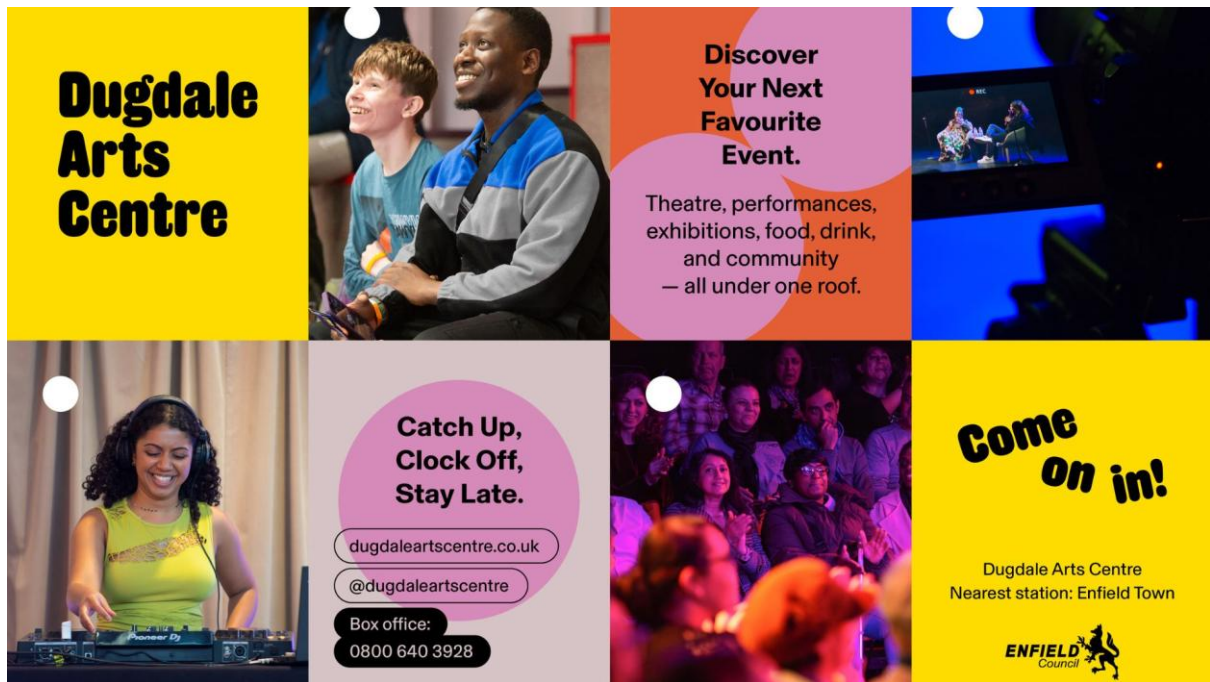
Responsibilities

- Coordinate the delivery of a live music programme including events, artist takeovers and venue hire opportunities.
- Shape programming which reflects the diversity of the borough and supports underrepresented artists.
- Build and maintain relationships with local artists, collectives and music industry partners.
- Organise an artist consultation roundtable with local musicians and young creatives.
- Support the delivery of an industry masterclasses and workshop series.
- Support mentoring, work experience and networking opportunities for emerging creatives.
- Help create pathways for emerging artists and participants to progress into professional opportunities.
- Support marketing and promotion of events and opportunities.
- Collect data to measure the impact of the programme and contribute to project evaluation reporting.

Person Specification

We're looking for:

- A highly organised and experienced cultural producer with a strong track record of delivering grant or commissioning programmes.
- Knowledge of the grassroots music sector in London.
- Deep understanding of the creative and cultural landscape, ideally in outer London boroughs or similar contexts.
- Proven ability to work collaboratively with artists, local communities, creative SMEs, and public sector partners.
- Experience of working with early-career artists or in talent development.
- Commitment to equity, inclusion, and cultural democracy.
- Someone with a passion for developing the grassroots music scene in Enfield.



About Dugdale Arts Centre

We are Dugdale Arts Centre – the place where art, entertainment, food and drink meet. Enjoy our live programme of events, locally handcrafted gifts, and an inviting atmosphere in the heart of Enfield. As Enfield’s flagship cultural hub, DAC is home to a vibrant community of artists, residents, and community groups. We have a variety of activities, drop-ins, and workshops for all ages to discover.

When we say ‘Come On In!’, we mean everyone. Our Community Engagement Strategy prioritises access, co-production and collaboration, and creative health.

www.dugdaleartscentre.co.uk



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